

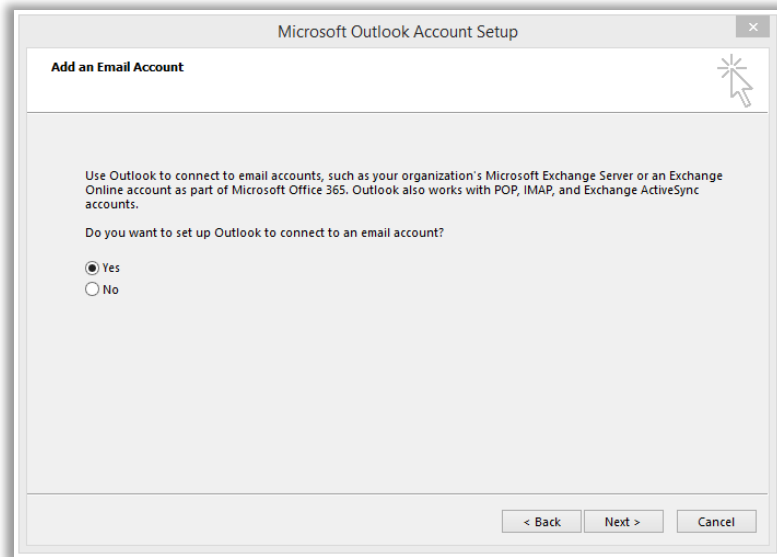
Setting up Exchange on Outlook 2013

1. Login to a University of Houston computer with your **CougarNet** username and **password**.
2. Launch **Outlook 2013**.
3. Click **Next**.

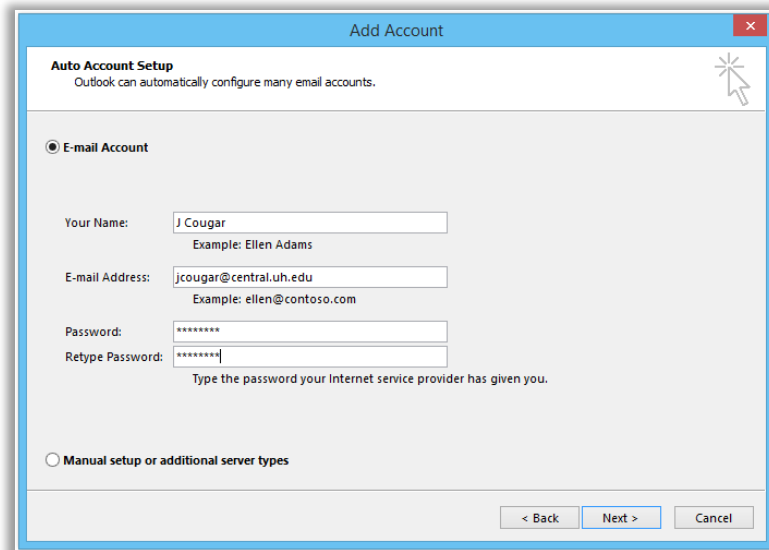
Note: This step is for first time set ups only. You may or may not receive this window. If not then proceed to the next step.



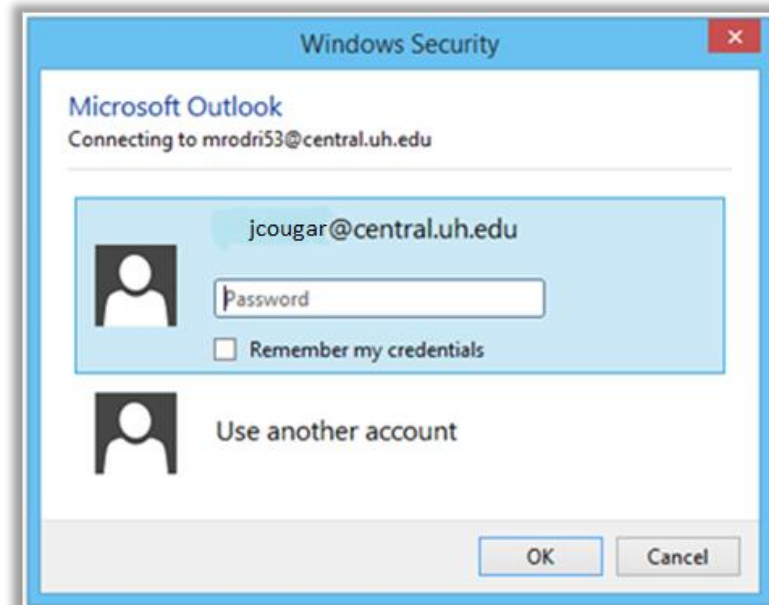
4. Select **Yes**.
5. Click **Next**.



6. Enter the following:
 - Name
 - E-mail Address
 - Password
 - Retype Password
7. Click **Next**.



8. Enter your **password**.
9. Click **Ok**.



10. Click **Finish**.

