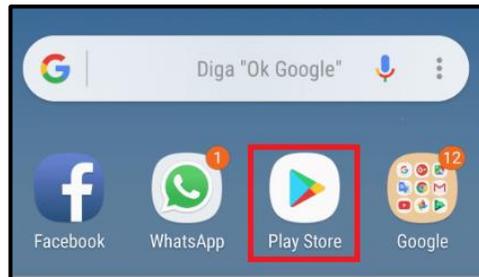


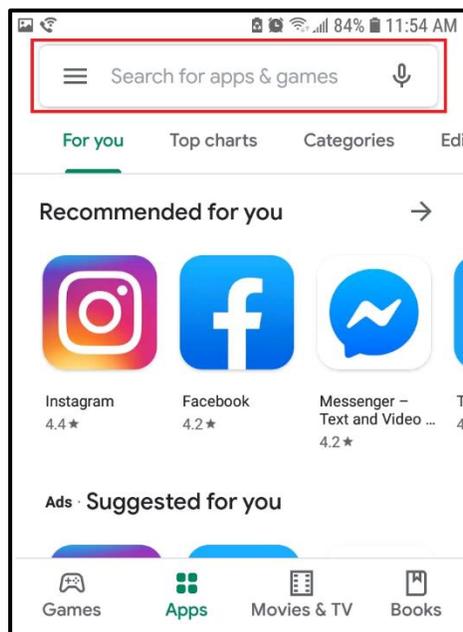
How to Set Up an Exchange/CougarNet Email using the Outlook app on an Android Phone

The steps below may be not identical for every Android model, but the information will be the same.

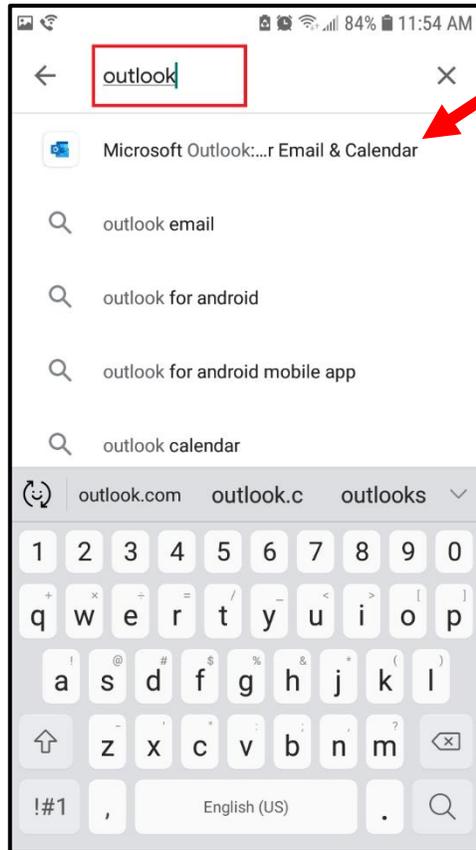
1. Press the **Google Play Store** app.



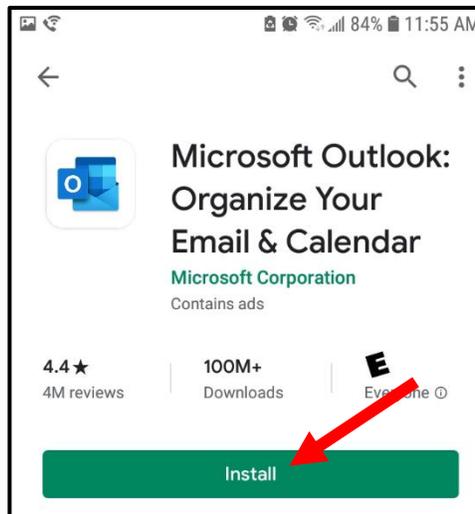
2. Press the **search field**.



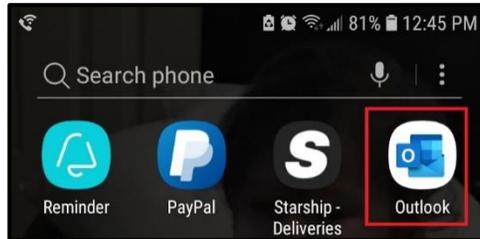
3. Type **Outlook**.
4. Press the **Outlook** option.



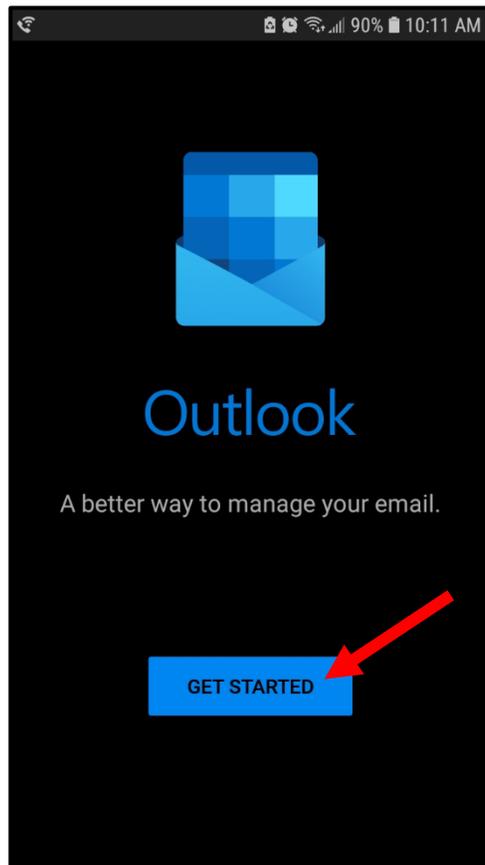
5. Press **Install**.



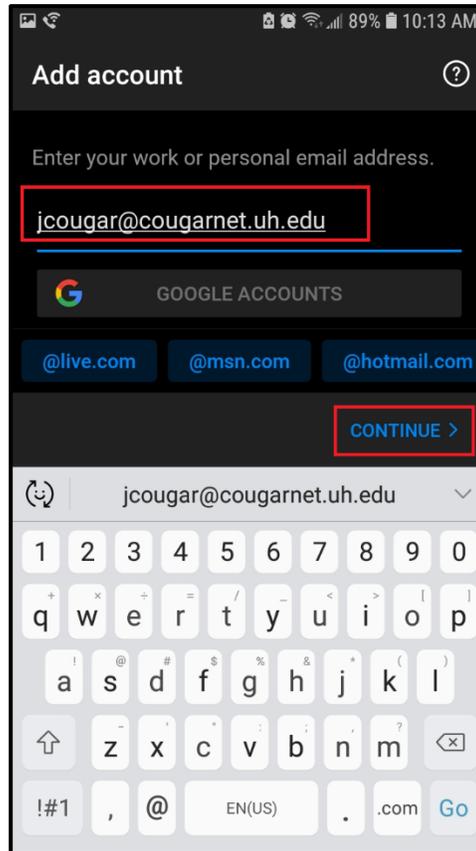
6. Press the **Outlook** app.



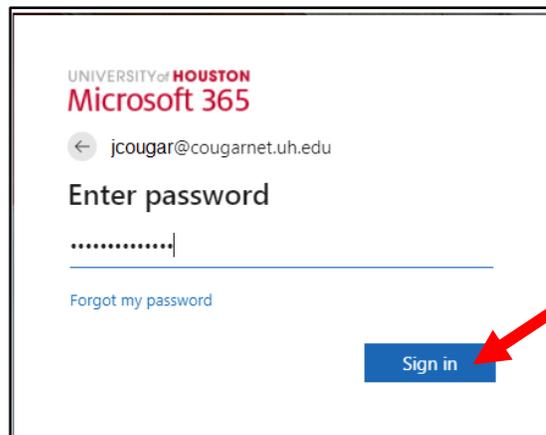
7. Press **Get Started**.



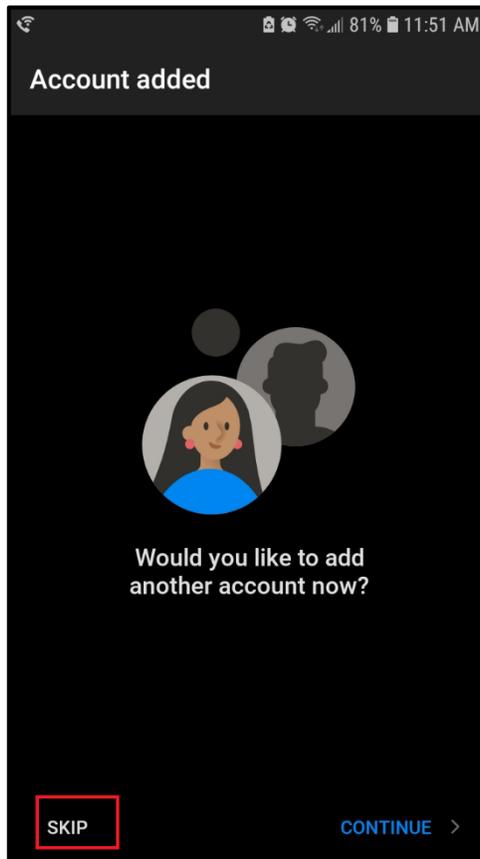
8. Enter your **Microsoft 365** email. (Note: This is the CougarNetID@cougarnet.uh.edu)
9. Press **Continue**.



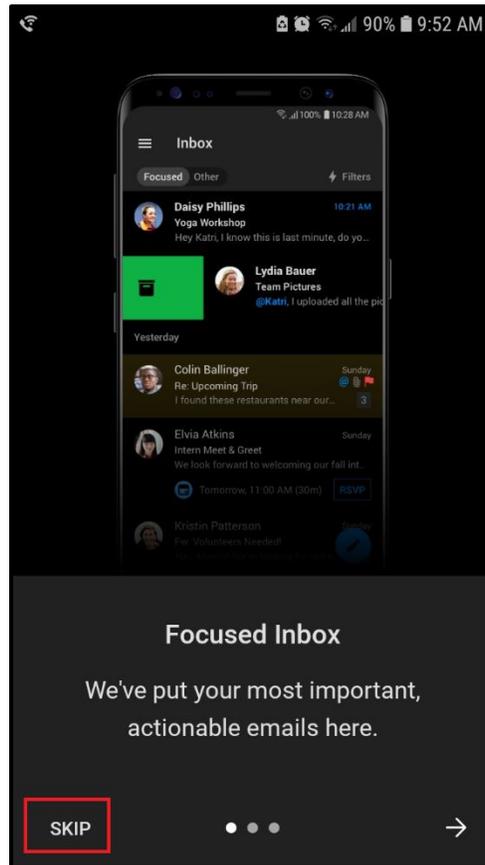
10. Enter your **Microsoft 365** password.
11. Press **Sign In**.



12. Press **Skip**.



13. Press **Skip**.



Note: To view the emails on your Android press the **Outlook** app.

